

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall

November 1, 2017

Members Present: John Dwyer; Jon Lenicheck; Bill Cranshaw; Ellen Duggan; Tom Hesbach; Rick Lefferts;
Randy James

Members Absent: Steve Jones

Also Present: Lisa Hanley

John Dwyer called the Meeting to order at 7:00

ADMINISTRATION:

Minutes of the 10/04/17 Meeting

- Motion by Tom to approve Minutes as amended. Seconded by Ellen. Unanimously approved.

CPC Plan Revision

- Lisa, John and Ellen are planning to meet again on 11/14/17 to continue revisions.

Discussion of Grant Agreements

- Discussion of group's concern's that the Agreement is not enforceable. How can CPC make sure the money approved at Town Meeting is spent as authorized?
- Bill suggested that expenses be reimbursable to encourage accountability.
- Tom and Jon will reach out to other CPC's regarding how they handle this issue.

PROJECT BUSINESS:

Historic Commission Update – Ellen

- The Historic Commission is looking to set up a Trust like the Conservation Commission.
- Lisa Mead provided 3 means of funding

Housing Trust – Rick

- Board of Selectmen should be making appointments soon.

Powder Mill Door – Bill

- Contract has been issued. Doors will be installed soon.

ArtSpace Cupola – Ellen

- There is a restriction on the property that the historic nature of the property can't be altered.
- Ellen will draft letter to Andrew notifying him of this as it is owned by the Town.

Final Applications due 11/8/17

- Lisa will scan and save on server and email to CPC members.

Preliminary Applications:

1. **Fowler Field Renovation – REC03218**
2. **Conservation Trust – OSO020-18**
3. **Glenwood Cemetary Pond Area – REC033-18**
4. **MACRIS – HR025-18**
5. **Reserve Fund for Maynard Historical Commission – HR026-18**

Next Meeting: November 15, 2017

Motion to adjourn at 7:50. Unanimously approved.

Respectfully submitted,

Lisa Hanley
Clerk

Timeline of Dates for May 2018 Town Meeting — FY2018 CPA Proposals:

- October 2, 2017 – Preliminary Application due
- October 4, 2017 – CPC determine eligibility and notify applicants
- November 8, 2017 – Final Applications due
- December 6, 2017 – CPC develops question for applicants
- January 2018 – meetings with proponents of project and discussion
- February 28, 2018 – **Public Hearing and final vote on proposals**

2017-18 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley